OD&E-0490-85

1 9 APR 1985

MEMORANDUM FOR: Executive Director

THROUGH:

Deputy Director for Science and Technology

FROM:

Robert J. Kohler

Director of Development and Engineering

SUBJECT:

Request for Approval to Incur Expenses

25X1

Approval is requested to incur expenses allowed under (C)

25X1

25X1

- 2. I believe the expenditure of appropriated funds is authorized for the cost of a reception planned for 7 May 1985 for the purpose of expressing appreciation for a job well done. (C)
- 3. Designated government officials and other persons invited are listed on the attachment. (C)
- I certify that the attendance of the individuals listed is considered essential to the conduct of official government business and, further, that the function will facilitate the accomplishment of the duties and responsibilities of the Director of Central Intelligence. The reception will be an integral part of a daylong conference in the Headquarters area wherein the government and contractor representatives will conduct a thorough review of the recent successful deployment and activation of an important national collection asset. The work performance by each of the invitees on the attached guest list far exceeded what were by any measure demanding requirements. The esprit de corps which characterized the entire operation is a commodity which is impossible to buy and was responsible in large measure for the success achieved. This reception will go a long way toward maintaining that esprit. (C)

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OD&E-0490-85 Page 2

25 X 1	SUBJECT: Request for Approval to Incur Expenses
25X1 25X1	5. The estimated cost of this function is \$520.00.
	Attachment: Guest List
	CONCUR:
25X1	Deputy Director for Science and Technology Date Date
	I certify the availability of funds in the amount indicated in paragraph 5.
25X1	Budget and Fiscal Officer, DCI Date
	APPROVED:
25X1	Executive Director Date

OD&E-0490-85 Page 3

25 X 1	SUBJECT: Request for Approval to Incur Expenses
25X1	DD/SPG/OD&E (11 Apr 85) Distribution: Orig - Addressee (To be returned to SPG/OD&E) 1 - Addressee 1 - DDS&T 1 - DDS&T Registry 1 - B&F/DCI
	1 - EXC Registry
	1 - D/OD&E
	1 - SPG/OD&F (Conroy)
	1 - SPG Chrono

